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PLANS AND PROGRAMS STAFF WEEKLY REPORT FOR  
PERIOD ENDING 18 MAY 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred  
During the Preceding Week:

a. LIMS

(a) Plans and Programs Staff (P&PS) is assisting the System Development Group (SDG) in formatting the Detailed System Requirements Document (DSRD). The primary thrust of this effort is to update the introduction, keyword glossary, and acronym list. The total document will require three volumes of two-inch binders.

(b) A LIMS meeting was held on 17 May to review a variety of SIs and LIs with the Office of Data Processing (ODP) LIMS Development Team and a representative from the Office of Finance (OF). This effort provided confirmation that these SIs and LIs, which call for special approval, have been addressed in the Requirements document. In addition, it was agreed by all present that it is the customers' responsibility to obtain all necessary approvals prior to submitting a request to LIMS. This is in compliance with

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(c) Also, in the above meeting, it was determined that the SDG and P&PS should conduct a study on the feasibility of requiring customers to provide a four digit federal classification code when submitting requests for materiel. This data element appears, initially, to solve approvals verification and would, perhaps, expedite item identification. It may provide information of some significance to OF. Its perceived disadvantages will also be examined.

SUBJECT: Plans and Programs Staff Weekly Report for Period  
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b. Regulations Revisions

The following regulations were reviewed, commented upon, concurred in, or published during the past week:

☐ Printing, Photographic, and Reproduction Services - This revision was submitted to OIS/RCD to update this logistics regulation. Changes appear to be many, but they are mostly the result of including the word "photography" with the words "printing and reproduction" wherever these appear (about 15 times). There are two policy changes, both of which had been established in HNs published during the past year (establishment of the teleproduction equipment program and elaboration on the copier equipment program).

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☐ Procurement of Supplies, Equipment, and Services Chargeable to FY-83 Funds - This HN was submitted to OIS/RCD for publication, as is done each May to avoid so many late year-end procurement actions.

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☐ Office of Training and Education - Noncurrence. We objected to the requirement stated therein that OTE would review all contracts with vendors that involve training. We pointed out that the regulation should read that OTE will review and approve all requests for training with a commercial vendor and that OL will not write such a contract unless OTE approves. After a contract is written it is too late to object.

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☐ Promotions - Concurred.

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☐ Office of Security - Concurred.

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Systems Analysis Branch/P&PS/OL  
WEEKLY STATUS REPORT  
Week of 9 to 13 May 1983

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## I. Major Activities During the Past Week:

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## A. Support to OL:

FARS (Federal Automated Requisitioning System). Programming has been completed on the ICS/FARS interface for the prompt pay requirements. Testing of these procedures is in progress at this time. [ ] STAT

On 2 May personnel [ ] were on-site to discuss software/hardware upgrades of the FARS minicomputer system. Other technical issues pertaining to FARS were also discussed. In attendance were [ ] from IDSB/SD/OL, [ ] from SAB/P&PS/OL, and [ ] from DCB/SD/OL. [ ] STAT

On 6 May [ ] of IDSB/SD/OL, [ ] of DCB/SD/OL and [ ] of SAB/P&PS/OL met to discuss operational problems and procedures dealing with the FARS minicomputer system. [ ] STAT

On 9 May [ ] personnel were on-site to further discuss possible software/hardware upgrades of the FARS minicomputer system. Other issues pertaining to the FARS system were also discussed. In attendance were [ ] from IDSB/SD/OL, [ ] from SPD/P/ODP, [ ] from SAB/P&PS/OL, and [ ] from DCB/SD/OL. [ ]

ICS (Inventory Control System). Representatives from the Offices of Data Processing, Finance (OF), and Logistics (OL) met on May 9 to discuss problems with the processing of commitments in ICS and GAS. By the end of the meeting the problems were satisfactorily resolved. [ ] STAT

Unit testing of ICS/CONIF, ICS/GAS, and ICS/FARS interface modifications is in progress on the ICS development data base, MRS1. Minor problems are being corrected as they arise. [ ] STAT

PDMIS (Procurement Division Management Information System). The PDMIS/CONIF interface modifications which are related to the GAS Enhancements project are being tested by the PDMIS customer on the development data base, PDTEST. No problems have been reported in the past week. Minor changes to menu-processing procedures have been requested. [ ] STAT

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MISCELLANEOUS. On 11 May [ ] Acting Chief, System Analysis Branch/P&PS/OL, gave a presentation at the Logistics Orientation Course describing the functions of the branch.

On 12 May [ ] AC/SAB/P&PS/OL, attended the DDA ADP Control Officer's Meeting held at Headquarters. [ ] from the Information Systems Security Group/OS spoke on the security aspects of the WANG hardware/software, personal computers, VM Disks, and user access. The 'Security Procedures for WANG Office Automation Systems' manual, a proposed security notice concerning WANG System Passwords, and a proposed security notice concerning Personal Computers for CIA Applications were distributed at the meeting. The meeting was chaired by Mr. [ ] DDA ADP Control Officer. [ ]

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II. General Items:

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None to report.

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III. Problems:

FARS (Federal Automated Requisitioning System). On 9 and 10 May the FARS minicomputer system was down operationally to run maintenance on large system files due to space allocation problems on the disk. Lengthy procedures against the data files were successfully run. [ ]

On 11, 12, and 13 May the FARS system encountered problems. Tests were run on the hardware, system software and FARS operational data to isolate and correct the problems. [ ]

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The FARS minicomputer system seems stable at this time. Operational testing is in progress. [ ]

ICS (Inventory Control System). The ICS customer batched a job to create 115 copies of a report on both sides of plain (no holes) 8 1/2 x 11 paper. While the reports were being printed, [ ] notified the customer that total lines for the job was over 2 million, 500 pages for each report. Several thousands of lines had already been printed. The customer then requested that each report be binded for ease of handling. It was suggested that they use 3-ring notebooks. However, the paper did not have holes and [ ] did not have the capability to drill holes in the paper. The customer notified P&PD. [ ]

P&PD will bind the reports for the ICS customer next week. [ ]

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IV. Upcoming Events:

None to report.

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